



## SCHOLARSHIPS AND INTER-INSTITUTIONAL COOPERATION IN HIGHER EDUCATION

FINANCED BY THE EEA FINANCIAL MECHANISM 2009-2014

CALL FOR PROPOSALS 2015 launched on 19.01.2015

### GENERAL INFORMATION

Please read this document in connection with the [Regulation for applying, selection and appeals](#), which is an official part of this Call.

1. **FUNDING:** the EEA Financial Mechanism (EEA) 2009-2014 and the Romanian Government
2. **DONOR STATES:** Norway, Iceland, Liechtenstein
3. **BENEFICIARY STATE:** Romania
4. **PROGRAMME OPERATOR:** National Agency for Community Programmes in the Field of Education and Vocational Training (Agentia Nationala pentru Programe Comunitare in Domeniul Educatiei si Formarii Profesionale, ANPCDEFP)
5. **SCOPE OF THE PROGRAMME:** Contributing to the reduction of economic and social disparities in the European Economic Area and strengthening the bilateral relations between the EEA states and Romania.
6. **GENERAL OBJECTIVE:** Developing the human and knowledge capital in Romania
7. **SPECIFIC OBJECTIVES:**
  - 7.1 Increasing the number of higher education student and teacher mobilities between Romania and Donor States
  - 7.2 Increasing and strengthening institutional cooperation in higher education between Romania and Donor States.
8. **TOTAL BUDGET: 5 000 000 EURO** (out of which 4 500 000 Euro from Donor States and 500 000 Euro from the national budget)
9. **BUDGET FOR THE CURRENT CALL FOR PROPOSALS: 1 413 000 Euro, out of which:**

**52 000 Euro for Measure 1 (Preparatory Visits) 1 209 000 Euro for Measure 2 (Mobility projects for students and staff) 152 000 Euro for Measure 3 (Inter-institutional cooperation projects )**
10. **CONCERNING DOUBLE FUNDING:**

**According to the principles of correct and sound financial management, double funding is strictly forbidden.**

**Thus costs for the same activity cannot be covered from two different funding sources, with the exception of the case where complementarity can be clearly proven.**

**Funding for the one and the same project cannot be granted more than once.**

**Also, if identical applications (in content) will be identified or if applications will contain paragraphs similar or identical to other applications (no matter if submitted under the same deadline or not and no matter if submitted by the same candidate or different candidates, for the EEA grant programme or for another programme managed by ANPCDEFP), these applications will be REJECTED.**

**In the case where double funding is discovered after the respective applications have already been approved and funded, the grant beneficiaries will have to give back to ANPCDEFP all the amounts already received for the implementation of the project**

#### **11. TYPES OF PROJECTS TO BE FUNDED (click on the measure according to your interest, in order to find more information):**

11.1 [Preparatory visits](#)

11.2 [Mobility projects \(students, teaching and non-teaching staff\)](#)

11.3 [Inter-institutional cooperation projects](#)

**NB: Social sustainability issues, in particular initiatives that help combat discrimination and intolerance and initiatives that will improve the situation for the Roma population will be encouraged under the programme through additional priority points allocated to applicants addressing these issues (for more details, see Guidelines for applicants, published on [www.see-burse.ro](http://www.see-burse.ro) )**

#### **12. WHO MAY APPLY ([click here](#))**

For all types of projects, applicants must be Romanian higher education institutions (HEIs). Individuals apply for grants via an institution.

The only exception is the mobility of students enrolled in PhD or post-PhD study-cycle, members of the research teams in HEIs that are awarded EEA grants (from the 2009-2014 Mechanism) under the Research Programme. These students will apply through individual applications accompanied by a letter of support from the coordinator of the research team within his/her home HEI. Romanian students could apply for a mobility grant to an institution from EEA countries, partner with his/her home HEI in the research project in question. Also, PHD or post-PhD enrolled students coming from EEA HEIs could apply for a mobility to a Romanian HEI, partner with his/her home HEI in the research project in question

In addition, for Preparatory Visits Donor State higher education institutions may apply. For Mobility Projects (institutional ones), only universities with an ECHE approved by the

European Commission can apply. For mobility from HEI to HEI, inter-institutional agreements are required.

In the case of inter-institutional cooperation, a Romanian university can apply on behalf of a consortium composed of at least 3 different institutions, one of them being an university from a Donor State; the rest of the members can be universities, research institutes/centres, NGOs, companies etc from Donor States or other Beneficiary States (the list of all Beneficiary States can be found on the website [www.see-burse.ro](http://www.see-burse.ro)).

### 13. CO-FUNDING([click here](#))

For Preparatory Visits and Mobility Projects, the grant will cover 100% of the eligible costs.

For inter-institutional cooperation projects, the grant will cover a maximum of 90% of the total eligible costs, the remaining percentage being contributed by the consortium, as co-funding.

### 14. APPLICATION DOCUMENTS ([click here](#)):

14.1 The application form and annexes relevant for the type of the project

	Application Form	Formal eligibility checklist	Quality assessment form
<b>Preparatory Visits</b>	<a href="#">download</a>	<a href="#">download</a>	<a href="#">download</a>
<b>Mobility Projects (institutional)</b>	<a href="#">download</a>	<a href="#">download</a>	-
<b>Mobility projects (individual mobility of PhD or post-PhD enrolled students in research projects)</b>	<a href="#">download</a>	<a href="#">download</a>	-
<b>Inter-institutional cooperation projects</b>	<a href="#">download</a>	<a href="#">download</a>	<a href="#">download</a>

**14.2 Only for Romanian non-public institutions:** copy of the registration in the Register of Commerce and the Ministry of Public Finances (doesn't apply to Preparatory Visits);

**14.3 Only for Romanian non-public institutions:** the fiscal certificate, proving the lack of unpaid debts to the State budget (doesn't apply to Preparatory Visits);

**14.4 Only for Romanian non-public institutions and if the requested grant is higher than 60.000 Euro:** copy of the most recent yearly financial statement submitted to the Ministry of Public Finances (doesn't apply to Preparatory Visits);

**14.5 Only for preparatory visits:** copy of the official invitation letter from the host institution/organization/company and a (draft) agenda of the visit.

**15. DEADLINES: The filled-in application form has to be sent electronically at the address [see-burse@anpcdefp.ro](mailto:see-burse@anpcdefp.ro) in English:**

**- until 31.03.2015 22.00 hours – for Mobility Projects and Inter-institutional cooperation Projects;**

**- applications for Preparatory Visits will continue to be received under a rolling deadline (but no later than 30.06.2015, 22.00 hours ); they will be sent at least 6 weeks before the date when the visit is due to start**

**The application form will be printed, signed and stamped in original by the legal representative and together with one copy of the form and the documents mentioned under 14.2, 14.3, 14.4 and 14.5 (if it is the case) will be mailed to ANPCDEFP at the following address:**

**Bucuresti, Splaiul Independentei nr. 313, Bibiloteca Centrala a Universitatii Politehnica Bucuresti, corp A, et. 1, sector 6, postal code 060042, until the deadline mentioned above (post date) at the latest. Please mention on the envelope “For the EEA grants programme”**

**Any application sent after the above-mentioned date will be declared ineligible.**

**16. CONFIRMATION OF RECEIPT ([click here](#)):**

In 10 working days after the deadline, the list of all the applications received will be published on the website [www.see-burse.ro](http://www.see-burse.ro)

**17. PUBLICATION OF SELECTION RESULTS ([click here](#)):**

Results will be published on the website [www.see-burse.ro](http://www.see-burse.ro), as follows:

For Preparatory Visits: **within 15 working days from the receipt of the application**

For Mobility Projects: **15.05.2015**

For Inter-Institutional cooperation: **31.05.2015**

**18. OTHER INFORMATION:** Please find all the necessary details regarding eligible activities, duration of projects/activities, levels of allocated grants according to various types of activities, types of funding, evaluation criteria and reporting in the Regulation for applying, selection and appeals 2015 and Regulation on the implementation of the EEA Financial Mechanism 2009-2014. We strongly recommend careful reading of the Regulations before submitting an application.

During application, selection and implementation stages, you can contact the following technical officers:

[madlena.nen@anpcdefp.ro](mailto:madlena.nen@anpcdefp.ro)

[valentina.neg@anpcdefp.ro](mailto:valentina.neg@anpcdefp.ro)

[radu.stoika@anpcdefp.ro](mailto:radu.stoika@anpcdefp.ro)

[stefan.velciu@anpcdefp.ro](mailto:stefan.velciu@anpcdefp.ro)